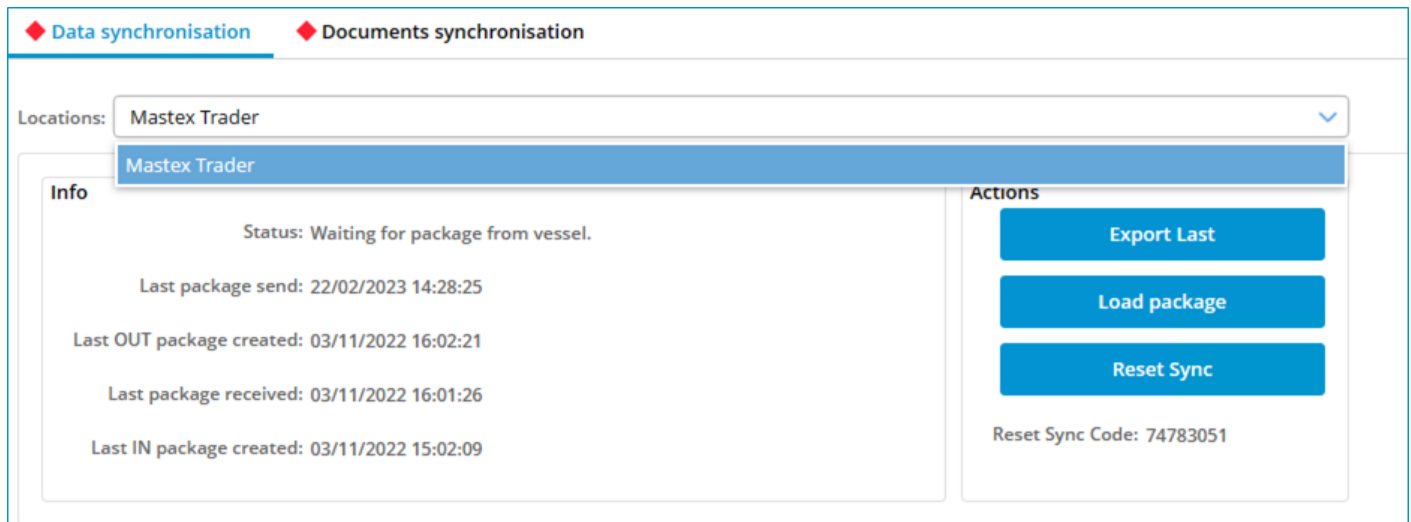


How can I check the synchronisation status of a multi office?

1. Go to the module **Synchronization**.
2. Click on **Locations**.
3. Select the desired office location.



The screenshot displays the Synchronization module interface. At the top, there are two tabs: "Data synchronisation" (active) and "Documents synchronisation". Below the tabs, a "Locations:" dropdown menu is set to "Mastex Trader". The main content area is divided into two sections: "Info" and "Actions".

Info

- Status: Waiting for package from vessel.
- Last package send: 22/02/2023 14:28:25
- Last OUT package created: 03/11/2022 16:02:21
- Last package received: 03/11/2022 16:01:26
- Last IN package created: 03/11/2022 15:02:09

Actions

- Export Last
- Load package
- Reset Sync

Reset Sync Code: 74783051

The synchronisation status of a multi-office location is only visible at a primary office location and at the secondary office location concerned.

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