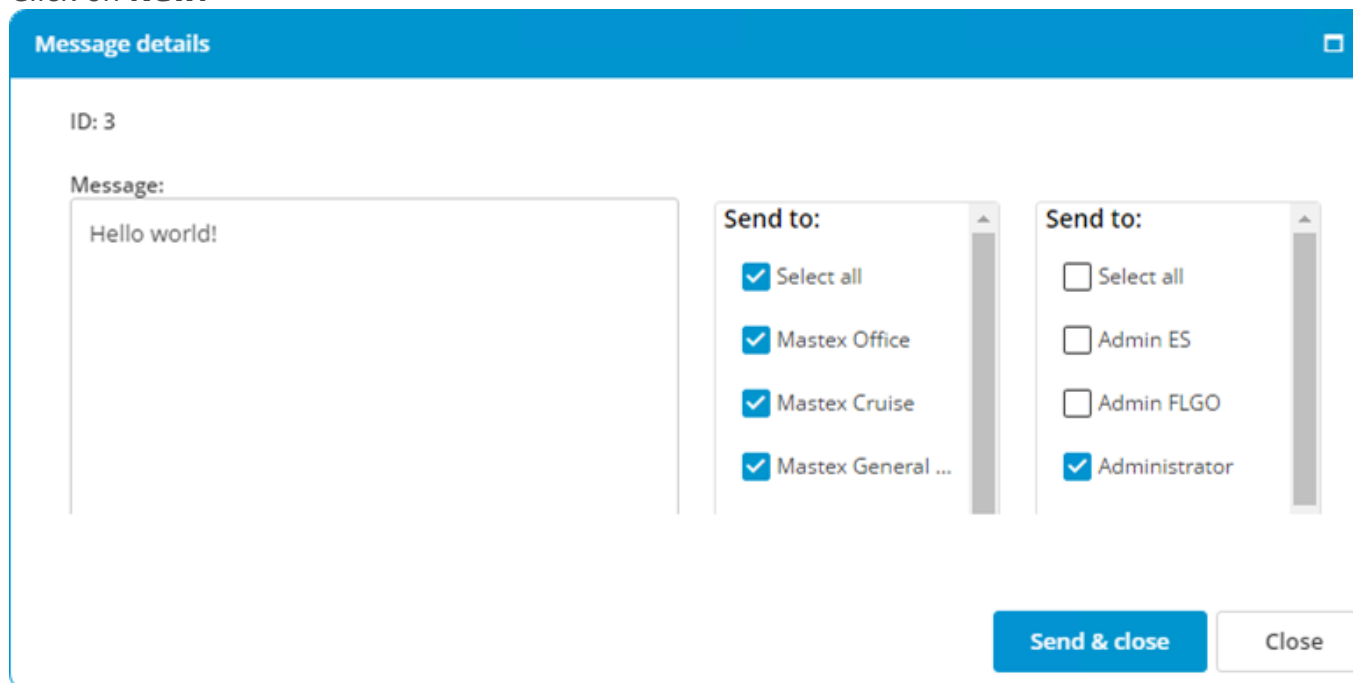


How do I send a message to another user?

1. Click on **Messenger**.
2. Click on **New**.



Message details

ID: 3

Message:

Hello world!

Send to:

- ☒ Select all
- ☒ Mastex Office
- ☒ Mastex Cruise
- ☒ Mastex General ...

Send to:

- ☐ Select all
- ☐ Admin ES
- ☐ Admin FLGO
- ☒ Administrator

Send & close Close

3. Write your message.
4. Select **Location** and user (if applicable).
5. Click on **Save & close**.

Revision #1

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