

How do I enter the discount for an order?

- 1. Open an order
- 2. Enter the percentage or the discount price.

Currency: EURO		Exchange rate: 1.00	Total price: 1,405
Discount:	0.0000	Discount %:	0.00
			Discounted total price: 1,405
			<div>Save & close</div>

- 3. Click on **Save & close**.

Only one value is necessary. If a discount percentage is entered, the discount price will be calculated. If a discount price is entered, the discount percentage will be calculated.