

# How do I create a new project?

1. Open the **Projects module** in the left module bar
2. Click on **New...**
3. Fill in all details for the new project

The screenshot shows the 'Project details' form with the following data:

Field	Value
Name	Engine overhaul
Project manager	Heinecke, Klaus
Ship	Mastex Trader
Project status	Execution
Start date	01/12/2024
% completed	Progress bar (approx. 25%)
End date	15/12/2024
Main contractor	Pon Power
Type	Standard
Overall budget	500,000.00 EURO

4. Click on **Save & close**

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