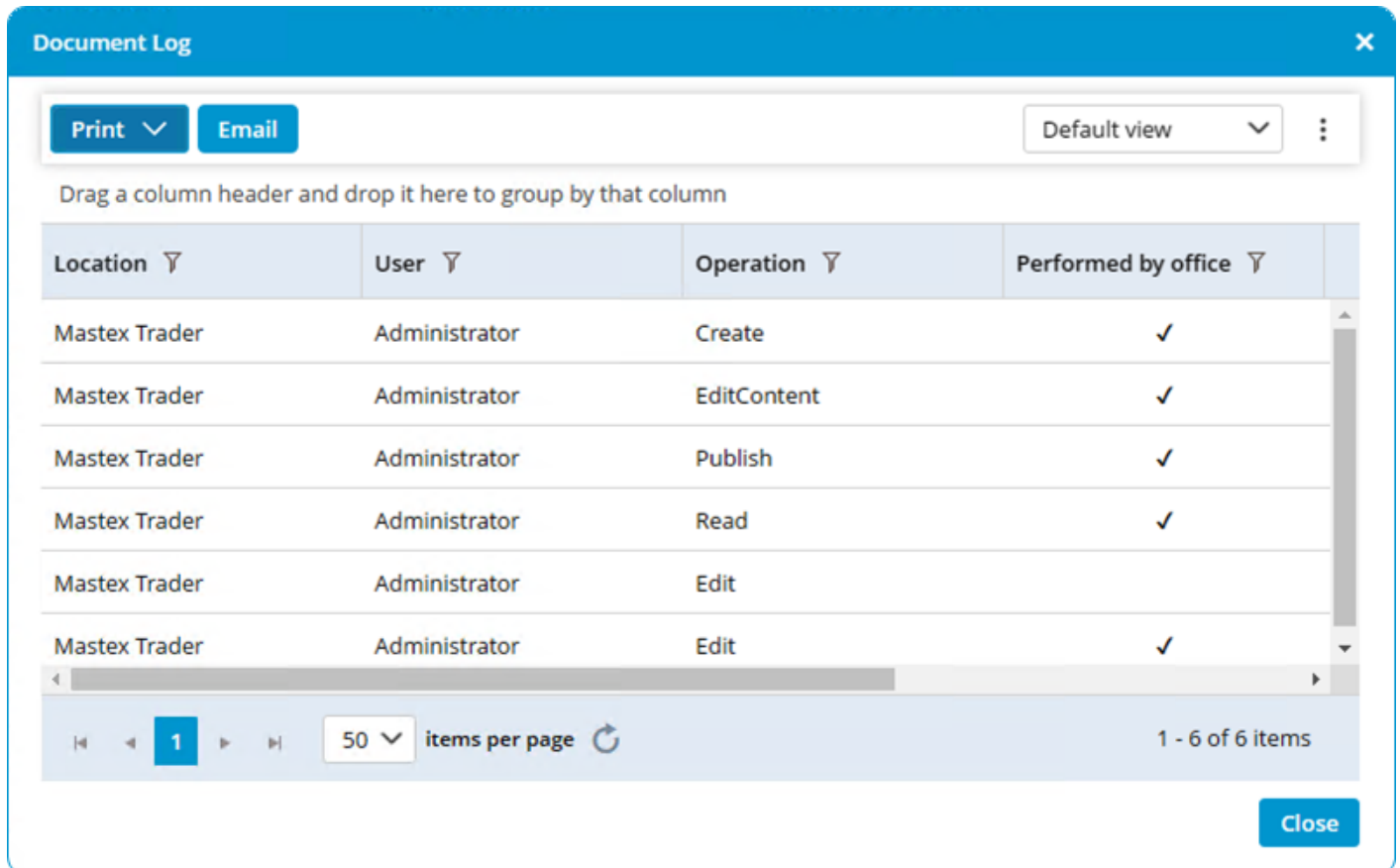


How do I see what happened to a document?

1. Right-click on a document.
2. Select **View log...**



The screenshot shows a 'Document Log' window with a blue header and a close button (X) in the top right corner. Below the header, there are two buttons: 'Print' with a dropdown arrow and 'Email'. To the right, there is a 'Default view' dropdown menu and a three-dot menu icon. Below these buttons, there is a text prompt: 'Drag a column header and drop it here to group by that column'. The main area contains a table with the following columns: 'Location', 'User', 'Operation', and 'Performed by office'. The table has six rows of data, all showing 'Mastex Trader' as the location and 'Administrator' as the user. The operations are 'Create', 'EditContent', 'Publish', 'Read', 'Edit', and 'Edit'. The 'Performed by office' column shows a checkmark for all rows. At the bottom of the table, there is a pagination bar with navigation arrows, a page number '1', a dropdown for '50 items per page', a refresh icon, and the text '1 - 6 of 6 items'. A 'Close' button is located in the bottom right corner of the window.

| Location | User | Operation | Performed by office |
|---------------|---------------|-------------|---------------------|
| Mastex Trader | Administrator | Create | ✓ |
| Mastex Trader | Administrator | EditContent | ✓ |
| Mastex Trader | Administrator | Publish | ✓ |
| Mastex Trader | Administrator | Read | ✓ |
| Mastex Trader | Administrator | Edit | |
| Mastex Trader | Administrator | Edit | ✓ |

Revision #1

Created 2024-11-09 12:54:29 UTC by Peter van Driel

Updated 2024-11-09 12:55:05 UTC by Peter van Driel