

How do I mark a task as complete?

A task can be performed from the work list and the module Maintenance.

1. Double-click on a **task**.
2. Enter a **Remark**.

Task completed

200 Engines & propulsion > 210 Main engines > 210.1 Main Engine PS ...

Print work order

main engine PS overspeed test

General Documents Photos Parts

Date:

10/05/2023

Week:

19

Remarks:

Last remark:

Description

Task completed Save as draft Close

3. Click on **Task completed**.
4. The task will disappear from the work list and will be added back to the list at a predetermined interval.

Optional:

Documents: Here you can add documents to this task completion.

Photos: Here you can add photos to this task completion.

Parts: Here you can add parts to this task completion.

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