

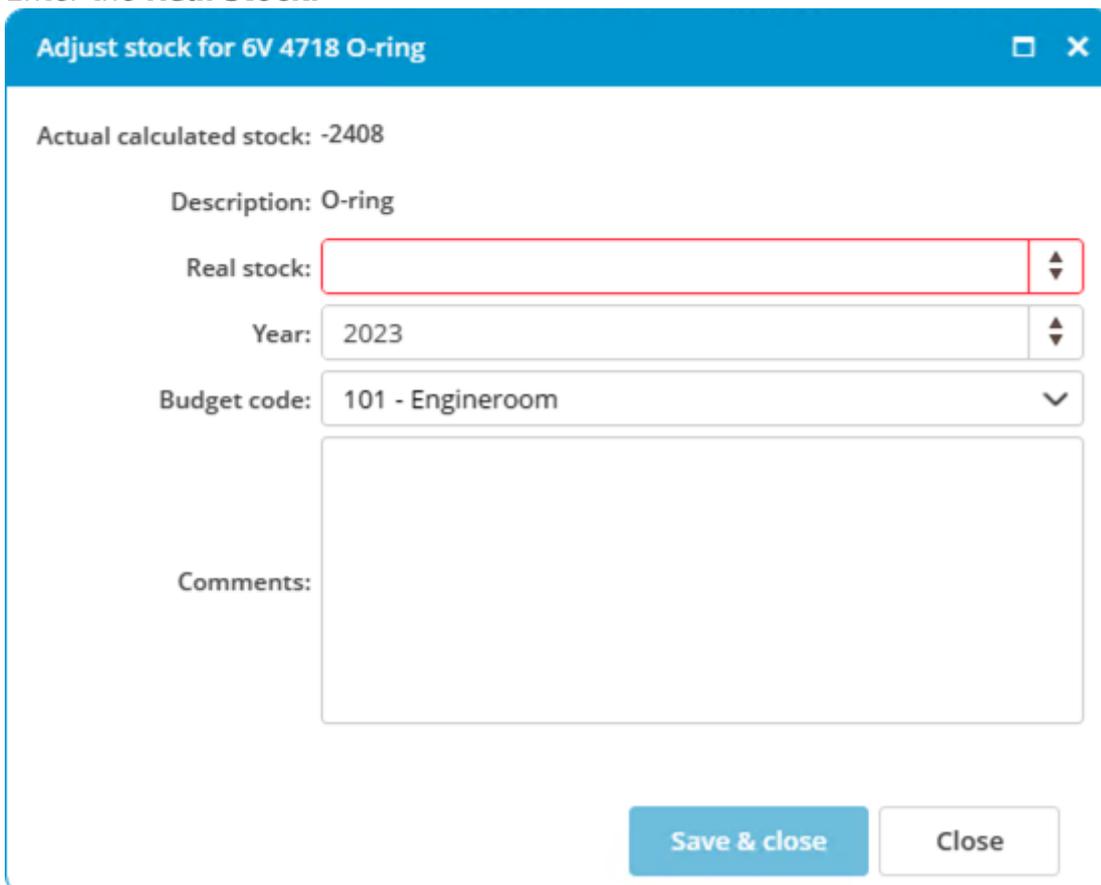
How do I adjust the stock?

The stock is automatically adjusted when:

- a maintenance task is executed to which parts are linked.
- a purchase order is marked as delivered.

Follow the steps below to adjust the stock manually:

1. Right-click on a part and select **Adjust stock...**
2. Enter the **Real stock**.



The screenshot shows a dialog box titled "Adjust stock for 6V 4718 O-ring". At the top, it displays "Actual calculated stock: -2408". Below this, the "Description" is "O-ring". The "Real stock" field is a text input with a red border and a spinner icon on the right. The "Year" is set to "2023" with a spinner icon. The "Budget code" is "101 - Enginerroom" with a dropdown arrow. There is a large empty text area for "Comments". At the bottom, there are two buttons: "Save & close" (blue) and "Close" (white).

3. Click on **Save & close**.

Revision #1

Created 8 November 2024 15:09:24 by Peter van Driel

Updated 8 November 2024 15:10:15 by Peter van Driel