

How do I add a detail to a category?

1. Select the desired category in the tree structure.
2. Select **Details**.

The screenshot displays the Mastex Trader software interface. On the left, a tree structure shows various asset categories, with '210.1 Main Engine PS' selected. The main area is divided into 'General' and 'Documents' sections. The 'General' section contains fields for ID (210.1), Name (Main Engine PS), Priority (90), Parent category (200 Engines & propulsion > 210 Main engines), Comments, and Default counter (Main engine PS (598907)). The 'Documents' section has a table with columns for Name, Size, and Link... containing files like 'crew_overboard.jpg', 'Kantoor Roemenie ML.JPG', 'oil meter.jpg', and 'test.xls'. On the right, the 'Properties' area shows a table of attributes and values, with a 'New...' button highlighted.

3. Within the properties area, click **New...**
4. Complete all required fields.

The 'Add property' dialog box is shown. It has a blue header with the title 'Add property'. Below the header, there are four input fields: 'Name:' (with a red border), 'Value:', 'Show on service orders:' (with a checkbox), and 'Show on product orders:' (with a checkbox). At the bottom, there are three buttons: 'Save', 'Save & close', and 'Close'.

5. Click on **Save & close**.

Show on service orders: Select this option to send the detail along with a service order.
Show on product orders: Select this option to send the detail along with a product order.

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